

## Writing Process Reflections

Project 3 was a great opportunity to create a compilation of different ideas and information together in a way I'd never done before. It was definitely a challenge.

As usual, it seems like there is not enough time in the day to focus on and research thoroughly many of the topics I've written about. I will be referring back to my text book in the near future so I don't fall back into old habits. One of the major obstacles I always encounter is wrestling with Microsoft word. It should be a tool that allows you to focus on the writing process, but in most cases I'm wrestling with formatting and document issues. If I had more time it would be invaluable to examine examples of well written documents, historical and otherwise. Technical documents that have been reviewed, analyzed, annotated, with commentary, that explains their key components and why they are archetypes of technical writing.

In general, I struggled with this class due to personal time constraints that kept me running to keep up with assignment due dates. I hope much of the stuff I have learned sticks long enough for me to utilize it. Overall, I learned some very valuable concepts by doing the assignments, as rushed as some of them were, and reading the chapters related to them. I will be walking away with a broader understanding of what technical writing is and the vast opportunities there are in the field of work. For now I am satisfied applying what I've learned at work improving the quality and content of documented procedures and processes. In addition, I've gained valuable knowledge in my verbal communication skills. For example, taking a moment to choose the right words when explaining something to a coworker or my immediate supervisor. Though the class has been very frustrating at times, it has armed me with valuable concepts about writing more effectively. Thanks everyone for your help, suggestions, and guidance. This was good stuff. Steve Matson